

The Lloyd Shaw Foundation [LSF] policies for the Seed Money Program

The seed money program will operate under the direction of a committee (Seed Money Committee) headed by a chair and membership consisting of the Treasurer and President of the LSF.

Each budget year (1 Sep through 31 Aug), the Treasurer will provide the amount of seed money available to applicants which determines the total amount of money the Seed Money Committee will be allowed to disburse to successful applicants during that current year.

The Seed Money Committee may disburse funds beginning 1 September of any year through 31 August of the following year, or until the total available amount has been disbursed.

Applications to the Seed Money Committee may be made at any time by any validated member of the LSF (applicant) either for that applicant or on behalf of an organization to which the applicant belongs. The application should fully describe the event to which the requested funds will apply. The only restriction is that the applicant has been a member for a calendar year prior to the application.

Disbursements are intended to be used for a specific dance-related event.

To qualify, the event should be a stand-alone activity or the *initial* event of a proposed series. Seed Money is not intended to fund any portion of a continuing series beyond the first or initial event.

The policies and requirements for applicants will be announced in the ADC (from time to time) and on the web at the LSF web site ([lloydshaw.org](http://lloydshaw.org)) and be updated as needed when the Seed Money policies are changed.

The application form currently required for submission is found below.

**The Lloyd Shaw Foundation Seed Money Program**  
**Application by a member for support (use multiple pages if necessary).**

1. Are you a member of the Lloyd Shaw Foundation? \_\_\_\_\_ From what date? \_\_\_\_\_
  
2. Name of the event: \_\_\_\_\_
  
3. Date(s) and location(s) of the event: \_\_\_\_\_
  
4. Detailed description of the event, proposed by the sponsoring individual or organization, and how it relates to the aims and goals of The Lloyd Shaw Foundation:
  
  
  
  
  
5. Goals of this event and how they relate to your organization's goals:
  
  
  
  
  
4. Prospective staff:
  
  
  
  
  
5. Target audience of this event:
  
  
  
  
  
6. How many participants do you expect to draw? \_\_\_\_\_
  
  
  
  
  
7. Give a detailed budget for this event, both expected income and proposed expenses. Include any admission fees, charges, and sponsors which will impact your budget. Show what role a successful application will play in your event.
  
  
  
  
  
8. Specific amount being requested (maximum \$500):
  
  
  
  
  
9. In order to help promote activities similar to yours in the future, give detailed plans you have made to repay the amount you receive from The Lloyd Shaw Foundation (required):
  
  
  
  
  
10. To support your application, please give a history of other efforts your organization has made to promote the sort of activity for which you are currently requesting funding:
  
  
  
  
  
11. Include any other information or statement(s) to support your application:

**Lloyd Shaw Foundation, Inc. Seed Money Application and Agreement**

This Application and Agreement is made by and between the applicant, applicants or organization, hereinafter referred to as "applicant," listed below, and THE LLOYD SHAW FOUNDATION, INC. (LSF)

Witnesseth:

1. Applicant applies for a grant in the amount of \_\_\_\_\_ (up to \$500).
2. LSF agrees to advertise the event in its quarterly publication, *The American Dance Circle*, and applicant agrees to announce the support of LSF.
3. Name of LSF member making this application (print): \_\_\_\_\_
4. Informational material about LSF, (including the logo), which LSF will provide, will be displayed and available to people attending the event, including a way to allow attendees to receive promotional material from LSF. Send a list of names and addresses to LSF.
5. The LSF logo and name will appear on all publicity for this event.
6. Within 30 days after the event the applicant will send a financial report to LSF with the first repayment amount.
7. If the event does not take place as expected for any reason, LSF will still be repaid (seed money returned).
8. If this application is successful, seed money funds shall be made payable to: (print name and address)

LLOYD SHAW FOUNDATION, INC. and APPLICANT signatures:

By: \_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

E-mail PDF of this application to: [seedmoney@lloydshaw.org](mailto:seedmoney@lloydshaw.org)

Or, mail by USPS to: Chair person  
 LSF Seed Money Comm.  
 5506 Coal Ave. SE  
 Albuquerque, NM 87108.